

2024 - 2025 MILEAGE & EXPENSE REIMBURSEMENT

(Due 1st Friday of Each Month to your Supervisor)

Revised August 2024

MONTH:	ACCT # (REGULAR DUTY MILES): ACCT # (PD MILES): ACCT #: ACCT #:							TOTAL: TOTAL: TOTAL: TOTAL:		
NAME:										
POSITION:										
	CHEC									
DATE	PLACE	PURPOSE	REGULAR DUTY MILES	PD MILES	MEALS	LODGING	SUPPLIES	DUES & FEES		
		CUR TOTAL (FRONT RACE)								
		SUB TOTAL (FRONT PAGE)								
		SUB TOTAL (BACK PAGE) GRAND TOTAL						1		
		GRAND IOTAL				<u> </u>	<u> </u>	1		
		0:	·					_		
		Signature			Арр	oroved				

DATE	PLACE	PURPOSE	REGULAR DUTY MILES	PD MILES	MEALS	LODGING	SUPPLIES	DUES & FEES
		SUB TOTAL (BACK PAGE)						